

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Date/Time Stamp

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2018 DEC -7 PM 3:03

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Caroline Hunsicker

Employing Office/Committee: Senator Smith

Travel Expenses Paid by (List all sources): Louisiana Sugar Cane Foundation, Inc

Travel Date(s): November 8-10, 2018


Description/Title of Attached Forms: Employee Pre-Travel Authorization, Private Sponsor

Travel Certification Form

Purpose of Amendment (describe the reason for amending original submission):

Did not submit the most updated versions of these forms. I am attaching the most
updated versions.

12/7/2018
(Date)


(Signature of Traveler)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC OCT 2*18PM 3:12

Name of Traveler: Caroline Hunsicker

Employing Office/Committee: Senator Tina Smith

Private Sponsor(s) (list all): Louisiana Sugar Cane Foundation, Inc

Travel date(s): November 8-10, 2018

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Houma, LA; Thibodaux, LA; Bell Rose, LA; Gramercy, LA; New Orleans, LA

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip is a fact-finding, informational tour of the Louisiana sugarcane industry. As an agriculture policy staff from Minnesota, where there is a strong sugar beer industry, I work on issues relating to the sugar industry and the sugar program in the Farm Bill. On this trip, I would learn about the history of the sugar economy and the economic importance of this industry within the agriculture sector.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

10/02/2018
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Tina Smith hereby authorize Caroline Hunsicker
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

10/02/2018
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
Louisiana Sugar Cane Foundation, Inc.
2. Description of the trip: Fact-finding, informational tour of the Louisiana sugarcane industry.
3. Dates of travel: Thursday, November 8, 2018 - Saturday, November 10, 2018
4. Place of travel: Houma, LA; Thibodaux, LA; Belle Rose, LA; Gramercy, LA; New Orleans, LA
5. Name and title of Senate invitees: see attached list
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The mission of the Foundation is to increase public awareness of the LA sugar industry. The purpose of the trip is to give staffers an opportunity to tour the sugar industry and to gain firsthand knowledge of sugarcane research, production and processing operations, and the impact on the local economy.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the ninth trip that the Louisiana Sugar Cane Foundation has sponsored. The first trip was held in November, 2009.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Foundation supports Ag in the Classroom (a program sponsored by the Louisiana Farm Bureau),
the Ag Leadership program sponsored by the LSU AgCenter, and other scholarships to Louisiana
state universities.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	590.65	244.00	116.25	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged and organized specifically with regard to congressional
participation.

18. Reason for selecting the location of the event or trip

To provide first-hand knowledge and experience of the inner working of the Louisiana sugar industry.

19. Name and location of hotel or other lodging facility:

Hampton Inn, Thibodaux, LA

Astor Crowne Plaza, New Orleans, LA

20. Reason(s) for selecting hotel or other lodging facility:

1. Located on the tour route and in the Bayou Lafourche sugar region.

2. On rouge and close proximity to the site where sugarcane was first grown by the Jesuit priests
on Baronne St.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses will be at the Federal government per diem rate for lodging.

The daily expenses will be under the Federal government per diem rates for meals.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach class airfare on American airlines and a 25-passenger mini-coach for local travel.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Kenneth Gravois, President

Name of Organization: Louisiana Sugar Cane Foundation, Inc.

Address: P O Box 874, Thibodaux, LA 70302-0874

Telephone Number: 225-281-9472

Fax Number:

E-mail Address: lscf@bellsouth.net

2018 Senate Staffer Invitation List

STAFFER NAME	SENATE OFFICE	
Micah Barbour	Sen. Mark Warner	VA
Jonathan Bertran-Harris	Sen. Kamala Harris	CA
Andrea Brudnicki	Sen. Maria Cantwell	WA
Jonathan Carter	Sen. Richard Blumenthal	CT
Morgan Carter	Sen. Richard Shelby	AL
Michael Ciamarra	Sen. Richard Shelby	AL
Hart Clements	Sen. Patty Murray	WA
Tomas Delgado Alvarez	Sen. Dianne Feinstein	CA
Anna Dietderich	Sen. Lisa Murkowski	AK
Meghan Dorn	Sen. Lindsey Graham	SC
Jacob Gattman	Sen. John Kennedy	LA
Scott Graber	Sen. Lindsey Graham	SC
Daniel Hale	Sen. David Perdue	GA
Virginia Hayes	Sen. Tammy Duckworth	IL
Jared Henderson	Sen. Heidi Heitkamp	ND
Caroline Hunsicker	Sen. Tina Smith	MN
Kevin Lefeber	Sen. Richard Durbin	IL
Adena Leibman	Sen. Sheldon Whitehouse	RI
Heather Majors	Sen. Jack Reed	RI
Malcolm McGeary	Sen. Ron Wyden	OR
Trey McKenzie	Sen. Roy Blunt	MO
Devin O'Brien	Sen. Lisa Murkowski	AK
Peter Narby	Sen. Jeff Merkley	OR
Torie Ness	Sen. Thom Tillis	NC
Meris Petek	Sen. Ron Johnson	WI
Donald Pollard	Sen. Tim Kaine	VA
Dominic Saavedra	Sen. Martin Heinrich	NM
Adam Schiff	Sen. Tina Smith	MN
Jason Smith	Sen. Patty Murray	WA
Skylar Sowder	Sen. John Boozman	AR
Megan Thompson	Sen. Maria Cantwell	WA
Brian Werner	Sen. Amy Klobuchar	MN
Jake Westlin	Sen. Heidi Heitkamp	ND
Brett Richards	Sen. Roger Wicker	MS
Dominique Warren	Senate Ag Committee	